

GEORGIA CHIU

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Career Objective

I am passionate about fostering community and engagement within my teams, and will use my strengths of coordination, curiosity and creativity to improve the lives of those around me using new ideas and technology. Reflecting my background in Interaction design and customer service, I am interested in developing positive user experiences to encourage personal growth and social connectedness.

Work Experience

Coles Group

OFFICE MANAGER

2021 - Present

In my role, I developed my attention to detail in conducting weekly roster checks and completing payroll each week for over 180 employees. I practised skills in communication with the responsibility to answer team member queries regarding pay, the enterprise agreement and compliance concerns, working closely with the store manager and management team.

Maths Ready

CONSULTANT UX/UI DESIGNER

2023 - Present

I support the design and testing of the website and mobile app for Teacher Tables, a mathematics education platform for primary school students. I help design marketing emails and engage in discussions around future design and marketing decisions.

Ensu

APP DEVELOPMENT INTERN

2018 - 2019

This job required me to work with a variety of people in developing software for mental health. It involved working well as a team, and developed my time management and communication with those who I do not have in-person contact with. We helped to design interfaces and fill databases.

Coles Group

CUSTOMER SERVICE TEAM MEMBER

2016 - 2021

My positive attitude and teamwork helped me to serve hundreds of people each week, teaching me the importance of enthusiasm in the workplace. I further gained experience dealing with a variety of customers in busy and stressful situations.

Education

University of Sydney

2020 - 2023

Bachelor of Design Computing (UX Design)

User Experience Design, Adobe Illustrator, Graphic Design, Web Design, Animation, Psychology, Figma, Adobe Suite, Video Editing

Mercy College Chatswood

2013 - 2018

Higher School Certificate

Physics, Chemistry, Mathematics, Mathematics Extension 1, English Advanced, Studies of Religion 1.

Extra Curricular

Interaction Design Foundation

2024 - Present

IXDA SYDNEY EVENT ORGANISER

I run weekly meetups with other aspiring UX designers to create a supportive learning environment to encourage growth and community. Upon finalising my studies at Sydney University, I continue to learn UX design online as a member of the Interaction Design Foundation.

Coles Group

2022 - 2023

TEAM MEMBER CIRCLE LEAD

I lead a group within my Coles store, focussed on improving employee and customer satisfaction, and developing connections to our community by reaching out to schools and charities. I run meetings once a month in which we define goals and actionable steps to achieve an improved experience for our team in a realistic and timely manner. I helped to organise team birthdays, anniversaries and appreciation day celebrations.

Coles Group

2021 - 2023

STORE SOCIAL MEDIA & COMMUNICATIONS LEAD

I run my store team's Facebook page and Microsoft Teams page to inform the team of meeting decisions, upcoming store events and weekly communications, creating posts around twice a week to retain engagement and employee satisfaction.

Referees on Request